Kyoto University Hakubi Project to Foster and Support Early-Career Researchers
The 13th Call for Applications for research positions in the Global Category
Applicant Registration and Proposal Preparation Instructions

1. Applicant Registration

*If false declarations are found to have been made by the applicant, the application will not be considered for screening and the offer will be withdrawn.

(1) Email address and password

After registering as an applicant, you will need an e-mail address and password to log in to the applicant registration site. Please be sure to remember the e-mail address you use for registration. If you forget your e-mail address, you must re-register.

(2) Name (Family name(s)/Given name(s))

Please enter your name carefully and consistently. If your name is written in Chinese characters, please write them in the name field reserved for Chinese characters.

(3) Date of Birth, Age, and Gender

Please enter your date of birth according to the Western calendar.
In the age column, enter your age at the time of application.
Please select your gender.

(4) Nationality, Country of Residence, Home Address, and Contact Information

Please select your nationality and country of residence.
Please give us your address and phone number where we can contact you in case of emergency. If your postal address does not have a zip code/postal code, please enter 000-0000.

(5) Degree (Year Obtained)

Select 'Yes' if you have a doctoral degree or 'None or scheduled to obtain' if you do not have the degree, even if you anticipate or plan to obtain a doctoral degree.
If 'Yes' is selected, please select the year you earned your degree.
If 'None or scheduled to obtain' is selected, please select whether you plan to earn, do not plan to earn, or have withdrawn from the doctoral program after completing coursework.

(6) Current Affiliation and Title

If your current affiliation is other than Kyoto University, please provide the name of your current affiliation (university, research institute, etc. and department) and position.
For JSPS Postdoctoral Fellowships or similar programs, please enter the host institution as your affiliation.
Example: Graduate School of __, __ University, JSPS Postdoctoral Fellowship (PD)

(7) Title of Research Project

Please provide the title of your research project within 50 words.

(8) Post you apply for

Please be sure to indicate which of the following posts you are applying for: Program-Specific Assistant Professor, Program-Specific Junior Associate Professor, or Program-Specific Associate Professor.

(9) Notification of Acceptance from Your Host Researcher, and Host Department

The host department refers to the research site within Kyoto University where you plan to conduct your research activities as a Hakubi Researcher. You must specify the name of professor who will support your research activities in the host department.

It is suggested that an applicant should obtain the notification of acceptance by the host professor prior to the first round of screening. It is necessary to receive an acceptance from a host professor prior to the second round of interview screening.

If you have obtained notification of acceptance from the host department/professor at the time of application, please indicate the name of the department, enter the name of the host professor, and check the 'Obtained' box.

For those who have not obtained notification of acceptance by the host department/professor at the time of application, please select the department to which you applied, enter the name of the researcher with whom you wish to work, and check the 'Being requested' box.

(10) Research Fields

Select the two research fields that are the–most relevant for your research from the "Basic Section" of the appended the "Review Section Table" for Grants-in-Aid for Scientific Research (KAKENHI)

(11) Outline of Your Planned Research

Please provide the outline of your planned research within 80 words.

2. Registration Number

Upon completion of applicant registration, a registration confirmation e-mail will be sent to the e-mail address used for registration. The email will include your registration number, so please use it when contacting the Hakubi Center.

3. Research Proposal (maximum file size: 20MB)

Please complete the Proposal Form as described in the directions below using a 10.5 point font or larger. The form may be completed in either in English or Japanese. Changing the prescribed format is not acceptable. Photographs and charts may be inserted in either in color or black-and-white. Please submit your proposal by converting it to PDF file and uploading it via your account. Any proposal that is considered incomplete may not be considered for review.

[1] Basic Information about the Applicant

(1) Name

Please fill in your name carefully and consistently. If your name is written in Chinese characters, please enter the characters in the box provided.

(2) Academic Degree

Please fill in the title, the university or institution where it was earned (or will be earned), and the date earned according to the Western calendar.

(3) ID Photograph

Attach a digital portrait photograph taken within three months of the application.
The photograph should be about 40 mm high and 32 mm wide, showing a front view of your face; please do not wear a hat.

(4) Education and Employment History

Please provide details of your educational and employment history as of the date of application.

Begin with the high school from which you graduated and list your educational achievements in chronological order. You must include the names of any colleges/universities that you left without receiving a diploma. If you studied abroad for any length of time, please provide details.

Please list all of your employment history in the Employment History section. Please be specific about job titles and duties, and specify the end date for each position.

(5) Interruption of Research Activities

If your research activities have been suspended for purpose of childbirth, childcare, and/or nursing care, place an X in the box, and provide details in the subsequent section 3,(2) Research Achievements.

(6) Awards and Penalties

Please list awards and penalties in the space provided. Please fill in the subsequent section 3. Research Achievements for awards related to research achievements.

[2] Research to be Conducted after Employment (maximum 5 pages)

(1) Title of Research Project

Provide the title of your research project in less than 50 words in English.

(2) Research Plan

Please describe your research objectives, research plan and methods, necessary research facilities, and any other information that you think would be favourable for your application. Figures and tables may also be included as necessary.

<Research Objectives>

Clearly describe the specific objectives of the research to be conducted during your term as a Hakubi researcher. Include details such as the academic background required for the research, what you intend to clarify during the term of your appointment, the academic merit and unique features of the research, the expected results, and the significance of the research.

<Research Plan and Methods>

Describe your research plan and methods to achieve your objectives, including specific ideas for carrying out the research.

<Research Environment>

Briefly describe the research environment and facilities that you will require after being appointed (regardless of whether or not you have received notification of acceptance from a host researcher, institution, or faculty).

<Other Information>

Provide any other relevant information that you wish to convey to the screening committee.

[3] Research Achievements

(1) Research Achievements and Results (maximum 4 pages)

Following the instructions specified in the proposal form, select and describe major papers, books, invited lectures, awards, industrial property rights, and so on that you have achieved to date.

(2) Interruption in Research Activity (maximum 1 page)

If research has been interrupted due to childbirth, childcare, or nursing care, please enter the period of interruption in one-month increments.

[4] Your reasons for applying for this project and your ambitions as a Hakubi researcher (maximum 2 pages)

Please respond briefly to the following. These answers will mainly be used for the screening interviews by the Hakuraku Council.

(1) Please describe why you are applying to the Hakubi Project.

(2) What characteristics should an ideal researcher possess?

(3) As a researcher, how can you contribute to resolving current global issues?

(4) Why did you choose to apply for the post of 'Associate Professor', 'Junior Associate Professor', or 'Assistant Professor'? Please answer concisely.