

Guidelines for Preparing the Proposal Form for The Kyoto University Hakubi Project to Foster and Support Young Researchers

Please complete the Proposal Form as described in the directions below using a 10.5 point font or larger. The form may be completed in either in English or Japanese. Changing the prescribed format is not acceptable. Photographs and charts may be inserted in either in color or black-and-white. Please submit your proposal by converting it to PDF file and uploading it via your account.

Application forms with serious deficiencies and/or false information will be rejected.

Receipt Number

The receipt number in the registration confirmation e-mail will be entered automatically.

1. Basic Information

(1) Name

Enter your name. If using non-alphabetical characters (e.g. Chinese characters), also provide the Romanized version of your name.

(2) Home address, current country of residence, and contact information

Enter your home address, telephone number, and an e-mail address at which the Hakubi Center staff can contact you.

(3) Date of birth, Age, and Gender

Select your date of birth in the Western calendar (YYYY/MM/DD).

Select your gender.

Enter your age as of April 1, 2020.

(4) Academic Degree

Select from the drop-down list. Please select “None” if you don’t have a doctoral degree.

(5) Nationality

Enter your nationality.

(6) Current Affiliation

Enter your current affiliation in detail (university/institute/department/etc.) and your position. If you are a post-doctoral fellow at the Japan Society for the Promotion of Science (JSPS), enter your host institution’s name as your affiliation.

E.g. JSPS post-doctoral fellow (PD), Graduate School of ****, **** University.

(7) Research title

Enter the title of your planned research for the Hakubi Project in 50 words or less.

(8) Position Applied for

Select the appropriate position: associate professor or assistant professor.

(9) Host Researcher, Division, and Department at Kyoto University

Enter the name of the host research department within Kyoto University at which you are planning to conduct your research activities as a Hakubi researcher. Also, if possible, specify the name of the researcher in the host department who will support your application.

If you have obtained notification of acceptance from the host researcher/division/department, please provide detailed information (name of the laboratory, department, division, researcher, etc.), and enter a check (✓) in the “Notification of acceptance obtained” box.

If you have not yet received notification of acceptance, please select the department to which you applied and enter a check (✓) in the “Notification of acceptance expected” box

(10) Field of Research

Please select the two research fields that are the closest/most relevant to yours from the “Basic Section” of the appended Review Section Table for FY2019 Grants-in-Aid for Scientific Research (KAKENHI).

Example: to select research categories from Broad Section A

1. (Medium-sized Section :) Section 1 : Philosophy, art, and related fields
(Basic Section :) 01010 Philosophy and ethics-related
2. (Medium-sized Section :) Section 1 : Philosophy, art, and related fields
(Basic Section :) 01040 History of thought-related

(11) Details of Research Field

Describe the field of your planned research in 50 words or less.

2. Research proposal (maximum file size: 20MB)

(1) Name

Enter your name in either Japanese or English. If you write your name in Japanese, please also provide the Romanized version.

(2) Academic Degree (including awarding university/Institution and date of award [including the year])

If you hold a doctorate or will graduate with a doctoral degree, enter the title of the degree, the awarding institution, and the date of award (including the year) using the Western calendar.

(3) Photograph

Affix a digital portrait photograph taken within the last three months (front view of face, no hat). The size should be approx. 40 mm high and 32 mm wide.

(4) Education and Employment History

Provide details of your educational and employment history as of April 1, 2020.

Begin with the high school from which you graduated, and list your educational achievements in chronological order. You must include the names of any colleges/universities that you left without receiving a diploma. If you studied abroad for any length of time, please provide details.

For your employment history, please enter your entire occupational career, providing detailed information, including your roles, positions, and the employment and termination dates for each position.

3. Research proposal for your term as a Hakubi researcher (maximum 5 pages)

(1) Outline of research plan

Give an outline of your research proposal for the project in approx. 50 words in English.

(2) Research Plan

Enter your research plan in accordance with the instructions specified on the Proposal Form. It is recommended that you write your research plan in a way that is understandable by persons who are not experts in your particular field. Include the following details:

Previous achievements:

Briefly, provide a comprehensive summary of your academic accomplishments to date.

Purpose of research:

Clearly describe the specific objectives of the research to be conducted during your term as a Hakubi researcher. Include details such as the academic background to the research, what you intend to clarify during the term of your appointment, the academic merit and unique features of the research, the expected results, and the significance of the research.

Research plan and method:

Describe your research plan and methods to achieve your objectives, including specific ideas for carrying out the research.

Research facilities:

Briefly describe the research environment and facilities that you will require after being appointed (regardless of whether or not you have received notification of acceptance from a host researcher, institution, or faculty).

Other information: Provide any other relevant information that you wish to convey to the

screening committee.

Tables and figures may be included as required.

4. List of Academic Achievements (maximum 4 pages)

Enter your main research achievements in reverse chronological order according to the instructions specified in the Proposal Form. Include notable published papers, books, invited lectures, awards, and industrial property rights.

5. Your reasons for applying for this project, and your ambitions as a Hakubi researcher (maximum 2 pages)

Enter your answers to the following questions within maximum of two pages in total. You may change the size of each section if required. This section will mainly be used for the secondary screening by the Hakuraku Council.

- (1) Why are you applying for the Hakubi project?
- (2) What characteristics should an ideal researcher possess?
- (3) As a researcher, how do you think you can contribute to current global issues?
- (4) Why did you choose to apply for the post of (associate professor / assistant professor)?
(Please answer concisely.)