

## **Guidelines for Preparing the Proposal Form for the Kyoto University Hakubi Project to Foster and Support Young Researchers**

Follow the instructions given below and use 10.5 point font or larger to fill out a Proposal Form either in English or Japanese. Changing the prescribed format is not acceptable. You can insert photographs and charts either in color or black and white. Please enter the same information as in the online registration for the items marked with \*. Please submit the form as a PDF upload. Application forms with serious deficiencies and/or false information will not be evaluated.

### **Acceptance Number**

Write the Acceptance Number you received in the acknowledgement e-mail after online registration.

### **1. Your Basic Information (maximum 2 pages)**

#### **(1) Name\***

Write your name in either Japanese or English. If Japanese is used, also indicate the Katakana version of your name.

#### **(2) Home Address and Contact Information\***

Enter your home address, telephone number and an e-mail address at which the University staff can contact you.

#### **(3) Photograph**

Affix a digital photographic portrait taken within the last three months (front view of face, no hat, white background).

The size for a photographic portrait should be about 40mm high and 32mm wide.

#### **(4) Date of birth, Age and Gender\***

Indicate your date of birth (YYYY /MM/DD) in the Gregorian calendar.

Enter your age as of April 1, 2018.

Indicate your gender.

#### **(5) Academic Degree (date and year of acquisition)**

If you hold a doctorate or will graduate with a doctoral degree, enter the degree and the date and year of acquisition using the Gregorian calendar.

If you do not hold a doctorate, enter your highest degree.

**(6) Nationality\***

Enter your nationality.

**(7) Current Appointment \***

Accurately enter your current affiliation, department and position.

If you are a post-doctoral fellow at the Japan Society for the Promotion of Science (JSPS), enter your host institution's name as your affiliation.

Ex.) \*\*\*\* University, Graduate School of \*\*\*\*, Post-doctoral fellow (PD) at the Japan Society for the Promotion of Science (JSPS)

**(8) Position Applied For\***

Make sure to put a check (✓) in the parenthesis immediately before your selected position, either associate professor or assistant professor.

**(9) Host Department, Division and Researcher\***

Enter the name of the host research department within Kyoto University where you are planning to conduct research activities. Also specify the names of researchers at the host department who will support your application, wherever possible.

Applicants are asked to secure the research department where they would like to conduct research activities during their employment at the university. If you have found a research department in the Kyoto University and obtained acceptance permission from the host department/division/researcher, please fill out the details ( department, division, names of the laboratory, researcher etc.) wherever possible, and put a check (✓) before “Obtained” on the Form.

If you have not yet received permission, please specify your applied research department and put a check (✓) before “Expected”

**(10) Research field\***

Make sure you select two disciplines and research fields that are the most and the next most appropriate to yours from the appendix Review Section Table for FY2018 Grants-in-Aid for Scientific Research (KAKENHI).

Ex.) To select Basic sections from Medium-sized Section 1 : Philosophy, art, and related fields.

1. Medium-sized Section : Philosophy, art, and related fields

Basic Section: Philosophy and ethics-related

2. Medium-sized Section: Philosophy, art, and related fields

Basic Section: Chinese philosophy, Indian philosophy and Buddhist philosophy-related fields

## **(11) Education and Employment History**

Fill out your educational and occupational history as of April 1, 2018.

Begin with the high school that you graduated from, and list educational achievements in chronological order. Be sure not to exclude the name of any colleges/universities that you left without receiving a diploma. If you studied abroad for any length of time, include that information as well.

Concerning occupation, enter your entire occupational career with detailed information, including your roles, positions and dates of termination of each position.

## **2. Research proposal (maximum 5 pages)**

### **(1) Research title\***

Enter the title of your planned research in 20 words or less in English.

### **(2) Outline of proposed research**

Give an outline of your research proposal for the Project in around 50 words in English.

### **(3) Research Plan**

Follow instructions specified on the Proposal Form.

**Purpose of research:** First, describe your general research plan and the specific objectives of the planned research to be conducted during your term as a Hakubi researcher. Next, describe the background of your research, what you intend to clarify during the term of your appointment, along with academic features, original points, expected results and significance of the planned research. Please explain these issues clearly and briefly, by referring to specific items and focal points.

**Research plan & method:** Provide a detailed research schedule covering your term as a Hakubi researcher, including descriptions of your research plans and methods. Also indicate what unique ideas and plans you have to fulfill your research objectives.

**Research facility:** Enter the research facility that you will be using after being appointed, whether or not you have obtained permission from the host researcher/institution/faculty. Also describe details of your research environment, including types of facilities, equipment and materials you will use for conducting the planned research.

If you have not yet found an appropriate facility available for your research, please describe your desired research environment and specify any potential host researchers/institutions /faculties you would like to be affiliated with.

**Research results:** Describe the media you are planning to use in order to publicize your research results.

**Previous achievements:** Provide a comprehensive summary of your academic accomplishments.

**Other:** Enter anything else that you would like to convey to the judges.

You can also include tables and figures or anything else that would help you.

### **3. List of Academic Achievement (maximum 4 pages)**

Enter your main research achievements in reverse chronological order, such as published papers, books, invited lectures, awards and industrial property rights, according to the instructions specified on the Proposal Form.

### **4. Reasons for applying for this project and your ambitions as a Hakubi researcher (maximum 2 pages)**

Fill in your answers to the following questions within a maximum of two pages in total. You can change the size of each section, if necessary. The answers will be mainly used at the secondary screening by the Hakuraku Council.

- (1) Why are you applying for the Hakubi project?
- (2) What characteristics should an ideal researcher possess?
- (3) How do you think you will be able to contribute as a researcher to solve various global issues that we are now facing?
- (4) Why did you choose the position that you are applying for? Write the reason concisely.